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Ministry of Justice of the Kyrgyz Republic
The state re-registration of the legal entity was
made on 14 August 2020
Certificate No. ГПЮ 0042702
Date of initial registration: 01 December 2010/

Approved by:
General Meeting of Founders
Dated 18 February 2020
/seal affixed/

CHARTER

Public Foundation «Бишкек Интернейшнл Скул» (Bishkek International School)

Bishkek

“European School in Central Asia” Public Foundation primarily registered by the Ministry of Justice of the Kyrgyz Republic dated 01 December 2010, registration number 114321-3300-ОФ, ОКРО: 27295408, was renamed into “ESCA - Bishkek International School” Public Foundation, (hereinafter referred to as “Foundation”) with the revised Charter dated 18 April 2016, registration number ГПЮ0016000, and is currently re-registered in accordance with the legislation of the Kyrgyz Republic, the Civil Code of the Kyrgyz Republic, the Law of the Kyrgyz Republic “On Commercial Organizations” and other legislation of the Kyrgyz Republic and this Charter.

SECTION 1 GENERAL PROVISIONS

1.1. Name of the Foundation

The full name of the Foundation: in the official language:

Общественный Фонд “**Бишкек Интернейшнл Ску**”

in the state language:

“Бишкек Интернейшнл Скул” Коомдук Фонду;

in English:

“Bishkek International School” Public Foundation.

Abbreviated name of the Foundation:

ОФ «БиАЙЭс»

in the state language:

«БиАЙЭс» КФ;

in English:

“BIS” PF.

1.2. The location of the Foundation

The legal address of the Foundation is: 67A Bronirovannaya St., Leninsky district, Bishkek, 720044, Kyrgyz Republic.

1.3. Branches and representative offices of the Foundation

The Foundation has the right to establish branches and open representative offices in connection with the activities of the Foundation in the Kyrgyz Republic [1] and in other states in accordance with the relevant legislation.¹

1.4. Territory of activity

The territory of the Foundation’s activity is the territory of the Kyrgyz Republic, as well as the territories of other states.

ARTICLE 2 VISION, MISSION AND VALUES OF THE FOUNDATION

2.1. The Foundation acts on the basis of the Charter (“Charter”) with the aim of creating a humane environment conducive to the comprehensive, harmonious development of students in the following areas.

- (i) Strengthening the health of students, ensuring the sound physical development and condition;
- (ii) Creation of conditions with different linguistic and cultural forms to ensure a comprehensive perception of the environment and the pursuit of peaceful coexistence and civic responsibility;

¹ All branches and representative offices shall be indicated in the Charter or the Ministry of Justice shall be notified if they are open after registration of the Charter.

- (iii) Creation of conditions for the development of knowledge and skills using the international undergraduate program and other programs accredited at the international level, as well as using programs and standards established by the legislation of the Kyrgyz Republic;

2.2. To achieve the objectives, the following actions should be taken:

- (i) Education and training of students on the basis of preschool and school educational programs and training in the form of external studies;
- (ii) Preparing students for admission to the university using modern methods, programs, developments and recommendations;
- (iii) Other activities connected to or related to any activities described in this Article 2.2, as well as other activities not limited by the legislation of the Kyrgyz Republic.

2.3. Our vision is to be the best international school in Central Asia, providing inspiring education in a happy environment for students from all over the world who are leaders for the future.

2.4. Our mission is to empower our students to:

- (i) Develop their intellectual curiosity and achieve their academic, sporting and creative potential;
- (ii) Be confident in their abilities and respectful of others;
- (iii) Learn about local and global issues and prepare to tackle common challenges.

At a school which:

- (iv) Delivers and celebrates excellent teaching for internationally accredited education;
- (v) Values diversity and inclusivity;
- (vi) Promotes the well-being of the whole school community;
- (vii) Contributes positively to the development of the Kyrgyz Republic.

2.5. The Foundation is a community school founded as a liberal, secular and multicultural school with transparent governance and activities, providing education in a supportive, family-oriented and safe environment. The school welcomes any person, regardless of gender, ethnicity, language, political or religious beliefs, and everyone is encouraged to participate in all school activities.

2.6. In addition to providing excellent education, our mission includes raising awareness of human rights, promoting social responsibility, social justice and democratic participation, awareness and tolerance for cultural differences, humanity, team spirit, creativity, environmental protection and sustainable development.

2.7. We are a community school that inspires learners who reflect the power of the community to bring about extraordinary transformational change for a better world. Our goal is for BIS to become an outstanding school in Central Asia, demonstrating the benefits of our approach to education, driving much broader educational change in the region.

2.8. As a liberal, secular and multicultural school, BIS welcomes staff and students of all religious and political beliefs, but does not tolerate the promotion of any political or religious beliefs at the school. This applies to both students and staff, but is of primary importance to staff as they have credibility with students. This requires that:

- (i) Staff shall not explicitly show or demonstrate any political, philosophical or religious insignia (including party, national and religious emblems or clothing) in accordance with BIS's status as a liberal secular school.
- (ii) Staff shall not promote their personal political or religious beliefs in the school through educational resources or their personal appearance and property.
- (iii) Staff shall not promote their personal political or religious beliefs when working with students or staff and must be tolerant, treating all religious and / or political views as equally valid, provided that the views expressed do not conflict with the UN Declaration of Human Rights or generally accepted actual evidence.

- 2.9. The Foundation hosts the International Baccalaureate Learner Profile organization for all members of the community to develop internationally oriented people who, by recognizing their common humanity and common guardianship of the planet, help create a better world without wars by being responsible members of local, national and global communities. The Learner Profile requires community members to be: engaged, knowledgeable, thinking, communicative, principled, broad minded, caring, courageous, balanced and reflective.
- 2.10. All community members (staff, students, parents, governing bodies) agree to fulfill the School's Vision and Mission, adhere to approved School Policies and Guidelines, and accept the IB Learner Profile in relationships with the school and with each other. Any community member may stand for changes to Policies and Guidelines to better meet the terms of this Charter and the Vision and Mission, but any community member who works contrary to the Charter or Vision and Mission or the approved Policies and Guidelines or IB Learner Profile will be asked to leave the school community so that the Foundation can successfully fulfill and achieve the overall Vision and Mission.
- 2.11. The Foundation is committed to providing excellent international education at a reasonable cost for parents to be as inclusive as possible in school enrollment. Consequently, tuition fees are maintained at a level that ensures an excellent education and is affordable to the widest possible range of parents. To ensure the continuity of this approach, tuition fees will not increase from the prices set in January 2020, with the exception of the official inflation rate in the Kyrgyz Republic.

ARTICLE 3

FOUNDERS AND TERMS OF THE FOUNDATION

- 3.1 The founders of the Foundation are:
1. Woodcock Emma Marie, British citizen, passport 532594637, address: 295a Collins Street, Kalgoorlie 6430, Western Australia ("Founder 1");
 2. Grant David Alexander, British citizen, passport 518453581, address in Bishkek: Kerimbekov St., bldg. 27, apt. 4 ("Founder 2");
 3. Witschi Mark Rudolph, Swiss citizen, passport XI563975, address: Balmweg 5,3007 Bern ("Founder 3");
 4. Umetaliev Emil Satarovich, Kyrgyz citizen, passport AN3286231, address in Bishkek: Chui Avenue, bldg. 243, apt. 62 ("Founder 4");
 5. Lewis Andrew Mark, British citizen, passport 500825037, address: Sant Muntaner, Cami Mor, Sant Pol de Mar, Barcelona, Catalonia, 08395, Spain ("Founder 5");
 6. Atsoparthis Michael Philip Patrick, British citizen, passport 531835062, address in Bishkek: Logvinenko St., bldg. 32, apt. 34 ("Founder 6");
- Founder 1, Founder 2, Founder 3, Founder 4, Founder 5, and Founder 6 hereinafter are collectively referred to as the "Founders".
- 3.2 Founders may:
- (i) participate in the management of the Foundation in accordance with the provisions of this Charter;
 - (ii) receive full information about the financial activities of the Foundation.
- Founders may have other rights provided for by this Charter and the legislation of the Kyrgyz Republic.
- 3.3 Founders shall:
- (i) comply with the Charter of the Foundation;
 - (ii) participate in the activities of the Foundation in the manner prescribed by this Charter and the legislation of the Kyrgyz Republic;
 - (iii) notify the Chair of the Meeting of the Founders of the Foundation in writing in the event of a change in the residence or email address of the Founder.

- 3.4 The Founders may also bear other obligations stipulated by this Charter and the legislation of the Kyrgyz Republic.
- 3.5 In the event of the incapacity or death of one of the Founders, withdrawal from the General Meeting of Founders is carried out in accordance with the legislation of the Kyrgyz Republic.
- 3.6 The Foundation will remain a charitable foundation for an indefinite period, and all proceeds and assets will always be used to improve education provided directly by the Foundation or other charitable or government bodies throughout the Kyrgyz Republic. No assets or proceeds may be used for the commercial benefit of any Founder or any member of the governing bodies of the Foundation. This clause does not exclude anyone from being eligible for paid employment by the Foundation or providing services to the Foundation at a reasonable commercial cost.

ARTICLE 4

LEGAL STATUS OF THE FOUNDATION

- 4.1. The Foundation is a non-profit organization with the status of an independent legal entity.
- 4.2. The Foundation carries out its activities in accordance with the legislation of the Kyrgyz Republic, this Charter and other documents, agreements and contracts to which the Foundation is a party, or which are binding in relation to the Foundation itself or the property in its ownership.
- 4.3. The Foundation is independently liable for its debts and obligations in its possession in the form of Foundations. Neither the Founders of the Foundation are responsible for the obligations of the Foundation, or the Foundation is responsible for the obligations of its Founders.
- 4.4. The Foundation has the following rights, considering the requirements of the legislation of the Kyrgyz Republic, the tasks of the Foundation and in accordance with the provisions of this Charter:
- (i) Be a legal entity in accordance with the legislation of the Kyrgyz Republic with all the rights associated with such status; act as a founder in other legal entities; establish branches and representative offices in the territory and beyond the Kyrgyz Republic;
 - (ii) Carry out economic activities, including the performance of works, the provision of services and the implementation of other activities without the right to distribute the profits received from such activities;
 - (iii) Buy, rent, acquire, improve, use, dispose and record on the individual balance sheet real and movable assets, monetary assets and other property, any property and other rights: as well as sell, lease, exchange, transfer, and pledge or otherwise dispose of all or any such property and the right or any interest in it;
 - (iv) Sign contracts and commitments necessary or useful to conduct or advance their activity;
 - (v) Export and import goods, materials and services necessary or useful for the activities of the Foundation;
 - (vi) Carry out charity, including with the involvement of organizations, foundations, sponsors and philanthropists;
 - (vii) Open and maintain bank accounts in foreign and national currency in the territory of the Kyrgyz Republic and in the territory of other states;
 - (viii) File and plead a claim at any court;
 - (ix) Determine operational policies and development plans, structure of governing bodies and decision-making procedures, and financing structure;
 - (x) Determine the total number of personnel, their professional and qualification composition, approve the internal structure and factor;

- (xi) Hire both Kyrgyz and foreign individuals and legal entities and determine the scope of their activities, as well as the form and amount of their remuneration;
- (xii) Carry out any other types of activities not limited by the legislation of the Kyrgyz Republic that do not contradict the purposes of the Foundation as defined in this Charter.

4.5. The Foundation has its own seal and letterheads with its name.

4.6. The period of the Foundation's activity starts from the date of its initial state registration with the state bodies of the Kyrgyz Republic and is unlimited, unless the Foundation's activity is terminated in the manner prescribed by Section 16 of this Charter and the legislation of the Kyrgyz Republic.

ARTICLE 5

FOUNDATION GOVERNING BODIES

5.1 The governing bodies of the Foundation are:

- (i) General Meeting of Founders («Собрание Учредителей») - the supreme governing body;
- (ii) Governing Board («Наблюдательный Совет») - a supervisory body;
- (iii) Management Board («Правление») - an executive body.

ARTICLE 6

GENERAL MEETING OF FOUNDERS

6.1. The supreme governing body of the Foundation is the Meeting of the Founders. The following issues fall within the exclusive competence of the Meeting of Founders:

- (i) Any changes and additions to this Charter; approval of the Charter of the Foundation in the new edition;
- (ii) Initial appointment of members of the Governing Board, Chair of the Governing Board and Chair of the Management Board at the initial establishment of the Foundation, as well as temporary appointment to these positions (until the new election of members of the Governing Board) upon resignation of the Governing Board in accordance with Article 6.1 (iii) below;
- (iii) Dismissal and request for new elections of the Governing Board, if it is determined that the actions of the Governing Board contradict with this Charter or the overall vision and mission of the Foundation;
- (iv) Making any other decisions at the discretion of the General Meeting of Founders that do not contradict this Charter or the legislation of the Kyrgyz Republic.

6.2. General meetings of the Founders are held as required.

6.3. An Extraordinary Meeting of the Founders can be called by any Founder, either by the Chair of the Management Board or by the Chair of the Governing Board.

6.4. The person initiating the Meeting of Founders shall send written notifications to the addresses specified in this Charter about convening regular or extraordinary meetings of the Meeting of Founders at least 10 (ten) calendar days before the start of the meeting or can send a notification by e-mail to the last address e-mail, registered by the Founder with the Chair of the Meeting of the Founders.

6.5. The notice must contain information about the date, time and place of the Meeting of the Founders.

6.6. The Meetings of the Founders may be held (i) by calling and holding a meeting (in person) or (ii) using the voting method (in absentia). The decision of the General Meeting in the event of a decision made by voting shall be made in the manner prescribed by Articles 6.9, 6.10 and 6.12.

- 6.7. The General Meeting of Founders has a quorum if at least 2/3 (Two-thirds) of the Founders are present (if held in person) or participate (if held in absentia).
- 6.8. The General Meeting of Founders may elect a Chair and a Secretary.
- 6.9. A decision of the Meeting of Founders is considered as taken if the majority of all Founders specified in this Charter (minimum 4 Founders, except for decisions related to amendments to this Charter, which require a minimum of 5 founders (or subsequent trustees) to vote for a decision.
- 6.10. Decisions made in writing, signed and approved by the Founders entitled to participate in the General Meeting of Founders, in writing, by email or by fax, are valid and have full legal force, as if they had been adopted at a convened and held General Meeting of Founders.
- 6.11. The Founder has the right to delegate authority to participate in the General Meeting to another Founder or a third party via the power of attorney certified by a notary. The powers of the Founder cannot be delegated to members of the Management Board or members of the Governing Board.
- 6.12. The decisions of the General Meeting of Founders shall be included in the minutes signed by (i) the Chair and the Secretary or (ii) all Founders participating / present at the meeting.
- 6.13. Founders may withdraw from the list of Founders at any time by sending a letter of resignation addressed to the Chair of the Founders. The letter of resignation must be considered by the Founders at the next Meeting of the Founders. The Founder is considered to have withdrawn from the list of the Founders of the Foundation since the other Founders decided to approve his/her application for withdrawing from the list of Founders.
- 6.14. The Founder may be withdrawn from the list of Founders on the basis of a personal application for resignation from the Founders or on the basis of a court decision that has entered into legal force, formalized by a decision of the General Meeting of Founders.

ARTICLE 7

GOVERNING BOARD

- 7.1. The Governing Board is the body that oversees the activities of the Foundation.
- 7.2. The Governing Board consists of nine people, of which 3 members are elected by the Parents' Association, 3 members are elected by the Advisory Council representing recognized institutions in the Kyrgyz Republic interested in supporting the development of the school, and 3 members are elected by the Foundation's employees. Members of the Governing Board are generally elected for a 3-year term and can be re-elected twice (i.e. maximum 9 years). A member of the Board who has served 9 years may be re-elected to the Board after a three-year break in Board membership. The term of office of the first elected members of the Board will be fixed for 1, 2 and 3 years (depending on the number of votes received), thus 1/3 of the Board seats are elected every year after the first year.
- 7.3. There are 3 bodies for elections to the Governing Board, which have equal rights when electing 3 members each to the Governing Board:
- (i) the Parents' Association (as defined in Article 9 below);
 - (ii) the Advisory Council (as defined in Article 10 below);
 - (iii) Staff of the Foundation (i.e., all active staff of the Foundation at the time of the election).
- 7.4. The electoral process of each electoral body should be clear and transparent, including a period of open nomination by members of the electoral body, clear information on candidates for the elections of all voters and sufficient time allotted for the majority of members to vote, with the counting of votes should be monitored by the Chair and secretary of the Governing Board, and an independent appointed member

of an electoral body. The specific conditions for each election will be established by the Governing Board and agreed with the electoral body.

- 7.5. Any person who is legally entitled to be a member of the Governing Board in the Kyrgyz Republic may be nominated to participate in elections, except that candidates for elections to the Governing Board and elected members of the Governing Board cannot hold any concurrent official positions in boards / bodies that participate in elections (Advisory Council, Parents' Association and staff members) or be a current employee of the Foundation.
- 7.6. The Governing Board is the Foundation's oversight body, responsible for the strategy, policy and financial sustainability of the school, and for the appointment and oversight of the Management Board. No employee of the Foundation can be a member of the Governing Board during the period of his/her work in the Foundation.
- 7.7. To preserve the international character of the Governing Board, a maximum of 5 out of 9 members of the Governing Board may have the same nationality.
- 7.8. As an international school serving the entire community with a mission to improve education throughout the Kyrgyz Republic, the number of parent members of the Governing Board (i.e., parents of students at the school at the time of serving on the Governing Board) is limited, i.e. no more than six parents per 2020, no more than five parents in 2023 and no more than four parents in 2026 and beyond.
- 7.9. A member of the Governing Board may be suspended early from his/her duties by decision of the Governing Board for permanent failure to fulfill his/her duties, if at least 2/3 (two thirds) of the members of the Governing Board voted for him/her.
- 7.10. A member of the Governing Board can terminate his membership on his own initiative. A member of the Governing Board is considered to have left the Governing Board from the date of receipt of his resignation letter.
- 7.11. If, for any reason, a position on the Governing Board is vacated ahead of schedule, the Board shall invite the appropriate body of choice for the vacant position (Foundation staff, Parents' Association or Advisory Council) to elect a replacement for the vacant position, provided that there is not less than 9 months before the official end date of service.
- 7.12. Each member of the Governing Board is obliged to make a positive contribution to the development of the School, using their personal and professional skills to provide control and leadership in the development of the school as an exceptional educational institution.
- 7.13. Each member of the Governing Board shall attend at least 50% of all formal Governing Board meetings during any six-month period and shall respond to all requests for voting decisions by email from the Chair or Secretary within 5 days of the request and ideally within 48 hours upon request.
- 7.14. The participant shall not violate, provoke or agree to anything that is contrary to this Charter or these Regulations.
- 7.15. A member of the Governing Board, as such, must act honestly and in good faith and not pursue his/her own interests at the expense of the interests of the Funds.
- 7.16. Members of the Governing Board and officers must maintain the confidentiality of any confidential information provided to them as members of the Governing Board.
- 7.17. Members and officers of the Governing Board are not paid for the performance of their duties.
- 7.18. The following issues are considered the exclusive competence of the Governing Board:
 - (i) Oversight of the Foundation's strategy, policies and financial sustainability;

- (ii) Appointment and early dismissal of members of the Governing Board, and control over its activities;
- (iii) consideration and approval of annual reports on the activities of the Foundation, plans and budget for subsequent years;
- (iv) Approval of transactions on behalf of the Foundation for the amount exceeding seven million KG som (or the equivalent of this amount in another currency at the exchange rate of the NBKR as of the date of the transaction);
- (v) Granting permission for the Foundation to receive borrowed funds, pledge any property of the Foundation or any other encumbrance in relation to any property and rights of the Foundation;
- (vi) Making decisions on the establishment of other legal entities, the establishment of branches and representative offices of the Foundation, as well as on the termination of the activities of such legal entities, branches and divisions;
- (vii) Approval of constituent documents of legal entities, branches and representative offices established by the Foundation;
- (viii) Approval of documents regulating the activities of the Foundation by providing educational services, if the approval of such documents is not within the competence of the Governing Board;
- (ix) Approval of any transactions of the Foundation that may contain a conflict of interest;

7.19. The Governing Board meets as needed, but at least once a quarter. Meetings can be conducted by (i) calling and holding meetings (in person) or (ii) by polling (in absentia). The decision of the Governing Board at the meeting by voting shall be made in the manner prescribed in Articles 7.21, 7.25, 7.26 and 7.27.

7.20. An extraordinary meeting of the Governing Board can be initiated by any member of the Governing Board and any member of the Management Board.

7.21. A meeting of the Governing Board has a quorum if attended / participated by at least 2/3 (two thirds) of the members of the Governing Board.

7.22. The Governing Board elects the Chair, Vice Chair and Secretary of the Governing Board. The Chair is elected for two (2) years, with no possibility of re-election for a second term. The Vice Chair is elected for one year, with the possibility of re-election.

7.23. The Chair presides the meeting of the Governing Board. If the Chair is absent, the Vice Chair will chair the meeting. If both the Chair and the Vice Chair are absent, the members of the Governing Board elect the Chair for the meeting by a simple majority of votes of those who participate in the meeting of the Governing Board.

7.24. If the Secretary is absent, the members of the Governing Board elect a Secretary to keep records at the meeting by a simple majority of votes of those who participate in the meeting of the Governing Board.

7.25. Decisions are considered as taken if at least 2/3 (two-thirds) of the members of the Governing Board participating in the meeting voted for them. If there is an equal number of votes "for" and "against" during the voting, the decision for which the Chair voted is approved.

7.26. A decision made in writing, signed and approved by letter, e-mail or fax by members of the Governing Board who may participate in a meeting of the Governing Board is valid and has full legal force, as if it had been taken at a meeting of the Governing Board.

7.27. The decisions of the Governing Board are recorded in the minutes, which are signed by the Chair and the Secretary.

7.28. The Governing Board should ensure that the Foundation is financially responsible and, to this end, prudently manages its assets and liabilities.

- 7.29. To ensure proper use of the various funding sources for the Foundation, the Governing Board may require the Foundation to establish three separate accounts:
- (i) Operational account for the operating expenses of the school;
 - (ii) School Development Fund;
 - (iii) Scholarship Fund.
- 7.30. The Governing Board ensures that all charitable donations for the development of the school are made to the School Development Fund, which can only be used for investments in the development of the school until the investment funds are no longer required. When investment funds are no longer required, transfers from this fund can be made to the scholarship fund. Any use of the School Development Fund must be approved by the Governing Board in advance.
- 7.31. The Governing Board will ensure that any specific charitable scholarship contributions are made to the scholarship fund, which can only be used on scholarships for gifted but disadvantaged children who cannot pay school fees. The scholarships will be widely advertised and offered on an open competitive basis through a student exam and some assessment of parental wealth and income. Any use of the scholarship fund must be pre-approved by the Governing Board or the Scholarship Committee established under the Governing Board, which reports on all decisions to the Governing Board.
- 7.32. The management and activities of the School are the responsibility of the Management Board, which is accountable to the Governing Board. In this context, the Governing Board should provide strategic direction and oversight of management and operations, including:
- (i) Approval of the main educational facilities and development plans;
 - (ii) Approval of basic educational programs;
 - (iii) Approval of official school policies and reference books;
 - (iv) Financial supervision and audit;
 - (v) Approval of the use of the School Development Fund;
 - (vi) Approval of the use of the scholarship fund;
 - (vii) Approval of school fees levels;
 - (viii) Approval of tuition discounts for any student if the discount differs from the standard set in the approved annual fee structure.
 - (ix) Appointment of any working groups as required to support the Governing Board, review and approve their reports;
 - (x) Instructions to the Board on any aspect of school strategy, policy and financial sustainability;
 - (xi) Ensuring that the school provides appropriate support to facilitate the work of the Parents' Association and Advisory Council;
- 7.33. Members of the Governing Board should be invited to all school activities and their role in school supervision will be publicly recognized and promoted to enhance the role of the Governing Board within the school community.

SECTION 8

MANAGEMENT BOARD

- 8.1. The Management Board is the executive body of the Foundation, is responsible for the day-to-day management of the Foundation and is accountable to the Governing Board.
- 8.2. The Management Board can consist of one to five members at the discretion of the Governing Board. Members of the Management Board, and the Chair of the Management Board, are appointed by the Governing Board for any term in accordance with the decision of the Governing Board;

8.3. The Management Board takes all necessary measures to fulfill the decisions of the General Meeting of Founders and the Governing Board, as well as to organize and manage the Foundation, including:

- (i) administers the activities of the Foundation;
- (ii) ensures the normal course of the educational process;
- (iii) ensures the quality and level of educational activities, additional classes with students, the organization of training for teaching staff, the relationship of the Foundation with families and parents, guardians of students;
- (iv) provides a favorable moral and psychological atmosphere in the team of students and teachers, a positive emotional and mental state of students;
- (v) accepts students and forms groups according to age, health status and individual characteristics;
- (vi) represents the Foundation in relations with state authorities of the Kyrgyz Republic, local self-government bodies, all legal entities and individuals in all aspects of the Foundation's activities;
- (vii) ensures the implementation of current and long-term plans of the Foundation, coordinates the implementation of programs carried out by the Foundation;
- (viii) provides preparation and organization of regular and extraordinary meetings of the Founders and the Governing Board;
- (ix) ensures the implementation of decisions of the Meeting of Founders and the Governing Board regarding the activities of the Foundation;
- (x) ensures the creation of favorable and safe working conditions for the employees of the Foundation, organizes their professional development;
- (xi) bring claims on behalf of the Foundation and represent the Foundation in the courts as a plaintiff, defendant;
- (xii) provides the necessary information requested by the Founders and the Governing Board;
- (xiii) has the right to make transactions on behalf of the Foundation, the amount of which does not exceed seven million KG som (or the equivalent in another currency at the exchange rate of the National Bank on the date of the transaction);
- (xiv) has the right to conclude contracts, agreements, make any other transactions permitted by the legislation of the Kyrgyz Republic, in accordance with the provisions of this Charter;
- (xv) sends written notifications and organizes the preparation and holding of regular and extraordinary meetings of the Founders and the Governing Board;
- (xvi) obtains the necessary permits and licenses in accordance with the legislation of the Kyrgyz Republic, as well as takes other actions necessary to carry out the statutory activities of the Foundation;
- (xvii) prepares reports on the activities of the Foundation and submits them for approval to the Governing Board;
- (xviii) issues powers of attorney, orders and instructions, accepts and approves internal documents of the Foundation, including educational programs for students, as well as changes and additions to them, ensures office management and storage of documents for the Foundation.
- (xix) take any other measures and make decisions on all other matters of the Foundation that do not fall under the exclusive competence of the Meeting of Founders or the Governing Board.

8.4. The Board meets as needed, but at least once a month. Meetings of the Management Board are called by the Chair of the Management Board.

8.5. If the Management Board consists of two or more members, a meeting of the Management Board is considered competent if there is / is present in the meeting:

- two members of the Management Board, consisting of two members;
- two members of the Management Board, consisting of three members;
- three members of the Management Board, consisting of four members;

- four members of the Management Board, consisting of five members.

8.6. The Chair of the Management Board chairs the meeting of the Management Board and signs all documents on behalf of the Foundation.

8.7. The decisions of the Management Board are considered as taken if at least 2/3 (two thirds) of the members of the Management Board present at the meeting voted for them. If an equal number of votes “for” and “against” was collected in the vote, the decision of the Chair or the Chair substitute’s vote is considered as final.

8.8. Members of the Management Board shall act in the interests of the Foundation in good faith and reasonably. They must take measures to ensure the confidentiality of information constituting an official and commercial secret of the Foundation, which became known to them in connection with the exercise of their powers.

8.9. Losses caused to the Foundation as a result of the unfair performance of their duties by members of the Management Board, a transaction as a result of which the members of the Management Board received unjust enrichment, as well as in cases of violation of the legislation of the Kyrgyz Republic and the Foundation’s Charter, are subject to compensation to the Foundation in court. In these cases, the persons who have caused harm are liable under the legislation of the Kyrgyz Republic.

ARTICLE 9

PARENTS’ ASSOCIATION

9.1. All parents of students in the school are members of the Parents’ Association (PA).

9.2. PA elects a Parents Association Management Committee (PAMC) of five to fifteen members by online voting of all parents in the month of November of each year. Any parent can voluntarily participate in the elections to the PAMC or as President of the PA, notifying either the Secretary of the PAMC or the Secretary of the Governing Board no later than 01 November, in order to be included in the online voting process conducted by the school administration. Members of the PAMC are elected for a 3-year term and can be re-elected four times (i.e. a maximum of 12 years of continuous service). The President is elected for a 2-year term and can be re-elected once (i.e. a maximum of 4 years of continuous service).

9.3. The Vice-President and Secretary, as well as any other officials of the PA may be elected by the PAMC from among the members of the elected PAMC. The officers are elected for a period of one year and can be re-elected three times (i.e. a maximum of 4 years of continuous service).

9.4. Each member of the Management Committee (PAMC) is required to make a positive contribution to the school and strive to represent all members of the Parents Association at Committee meetings (PAMC) and at meetings with the Management Board.

9.5. The role of the Parents’ Association is to:

- (i) Support the school in developing educational institutions and in providing an excellent educational program;
- (ii) Initiate any charitable fundraising or fundraising event to support the Foundation;
- (iii) Inform the Board of the school about the wishes of the parents and their proposals regarding the organization of the School;
- (iv) Promote, where possible, the solution of the problems of families related to the education of their children in school;
- (v) Facilitate the organization of extracurricular activities for students;

- (vi) Work in partnership with the school to organize cultural and charitable events that promote interaction between parents and the school's integration into society.
- 9.6. Ordinary general meetings of the Parents' Association shall be held twice a year and convened by the Management Committee (PAMC).
- 9.7. Extraordinary general meetings of the Parents' Association may be convened by the Chair of the Governing Board or the Chair of the Management Board at the request of the meeting signed by at least five members of the Parents' Association.
- 9.8. For voting purposes at the General Meeting of the Parents' Association, the "number of votes" is based on the number of students enrolled in the School. Each registered student represents one vote at the General meeting, and these votes belong to the parent or guardian listed as "voting" on the student registration form.
- 9.9. The quorum for meetings is 30% of the members of the Parents' Association, based on the number of "voting rights held".
- 9.10. Decisions are made by a majority vote of the members present (based on "votes") for the meetings held. For absentee ballots (e-mail or mail, etc.), at least 50% of the members (based on "votes") must be answered in order for the vote to be valid and a decision taken by a simple majority.
- 9.11. The general meeting of the Parents' Association has the right to:
- (i) Elect three members of the Governing Board in accordance with the election procedures established by the Governing Board;
 - (ii) Elect the members of the Management Committee (PAMC) by online voting;
 - (iii) Advise the Management Committee (PAMC) on any aspect of school development and management in accordance with the Vision and Mission and for the benefit of students.
 - (iv) Resolve any other matters on the agenda of the Parents' Association meetings.
- 9.12. The President, Vice-President, Secretary, and other members of the Management Committee (PAMC) meet with the Management Board once every school quarter to discuss issues raised by parents to plan for Parents' Association support for school activities and any school support for the Parents' Association activities.
- 9.13. Parents can only participate in school activities at the invitation of the appropriate school staff member. All communications from the Management Committee or from any parental representatives to the school will only be made through the communication channels specified in writing by the Management Board.
- 9.14. Parents will be represented on designated committees in the school so that BIS staff can hear the vote of parents when making decisions about important areas of school activity. These committees are the Health, Safety and Security Committee, the Nutrition Committee, the Extracurricular Activities Committee, the Library Committee, and any other committees established by the Management Board to which the Management Board invites parental representatives.
- 9.15. If parents are invited to a committee, an invitation will be sent to the Management Committee (PAMC), which will appoint up to 3 parents: one parent of the child in preschool and / or primary school, one parent of the child in middle school, and one parent of the child in high school. Any individual Committee may consist of no more than 3 parents, and membership is for the academic year.
- 9.16. The Parents' Association is not a legal organization and has no legal obligations, except as provided in this Charter. All Parents' Association activities are voluntary, with individual parents representing the interests of all parents.

9.17. The Charter of the Parents' Association is established and approved by the General Meeting of the Parents' Association and must comply with this Charter.

ARTICLE 10

ADVISORY COUNCIL

- 10.1. The Advisory Council represents permanent institutions in the Kyrgyz Republic with an interest in development of international education and education in the Kyrgyz Republic.
- 10.2. Since it was founded, the members of the Advisory Council were appointed by the Founders of the Foundation, but later the Advisory Council was transformed into an independent body under the Foundation. The Advisory Council has 11 to 33 members. Members can be relevant government agencies, embassies, international organizations, large investors, international business associations, business leaders, and non-governmental organizations. Membership is granted at the invitation of the Chair of the Advisory Council and is accepted in writing by the organization that provides a designated representative (or representatives) to attend the meetings of the Advisory Council. If there is more than one declared representative from an organization present on the Advisory Council, the first declared representative has the right to vote.
- 10.3. The Chair of the Advisory Council is elected by the members of the Advisory Council and, by agreement, is an ambassador for one of the embassies represented on the Advisory Council. The Chair may serve up to 3 years before the election of an ambassador from another embassy represented on the Advisory Council.
- 10.4. The members of the Advisory Council agree to work in good faith and at no cost to advance the best interests of the school, using their personal and professional resources to help develop and sustain an outstanding institution and improve education throughout the country.
- 10.5. The role of the Advisory Council is to:
- (i) elect three members of the Governing Board in accordance with the election procedures established by the Governing Board;
 - (ii) help establish and maintain the ethos and direction of the school as international, pluralistic and socially responsible;
 - (iii) support the school in strengthening international cultural ties.
 - (iv) give advice and recommendations to the Governing Board on any aspect of school development and management;
 - (v) work together to improve general education in the Kyrgyz Republic;
 - (vi) make decisions on any other issues included in the agenda of the meetings of the Advisory Council.
- 10.6. The Advisory Council meets at least three times a year. Decisions are taken by a majority vote of the members present at the meeting of the Advisory Council. E-mail voting is allowed for elections to the Governing Board.
- 10.7. If these representatives are unable to attend the meeting, the Council Members may appoint another person to attend and vote on behalf of the Advisory Council. Such an appointment must be in writing by email and is valid for one meeting.
- 10.8. The Advisory Council is not a legal organization and has no legal obligations, except as specified in this Charter. All activities of the Advisory Council are voluntary, with individual members supporting the goals of the Foundation.

- 10.9. Representatives of the Advisory Council members should be invited to all school activities and their role in school supervision will be publicly recognized and promoted to strengthen the Advisory Council's role in the school community.
- 10.10. The Regulation on the Advisory Council is established and approved by the Advisory Council and must be consistent with this Charter.

ARTICLE 11

EDUCATIONAL PROCESS

- 11.1. The Foundation is an organization providing educational services and, in order to carry out its tasks, carries out the following activities:
- (i) provision of preschool education, including preschool education courses;
 - (ii) additional education (choreography, foreign languages, recreational activities, the development of artistic skills (fine arts, design), the development of cognitive abilities, developing logical games, the services of a speech therapist and psychologist;
 - (iii) providing three levels of education in accordance with the legislation of the Kyrgyz Republic:
 - primary general education
 - basic general education
 - secondary general education
 - (iv) Externship. Training of students in the form of an external study is carried out only at the third stage of education after the submission of a document (certificate) confirming the receipt of the relevant education;
 - (v) providing five levels of education in accordance with international standards
 - Preschool (preschool education)
 - Primary Years Programme PYP (primary education)
 - Middle Years Programme MYP (secondary education)
 - International General Certificate of Secondary Education IGCSE (secondary education)
 - Diploma Programme
 - (vi) preparation courses for state and national testing (ORT), as well as additional educational services.
- 11.2. The work of the Foundation and the mode of classes, the form of training, the organization of the educational process are established on the basis of accredited International Baccalaureate programmes, Cambridge International Education programmes (Cambridge Assessment) and other accredited international programmes, as well as approved programmes of the Ministry of Education and Science of the Kyrgyz Republic in accordance with regulations of the Kyrgyz Republic and is reflected in the regulations approved by the Governing Board of the Foundation.
- 11.3. The tasks of the Foundation in the field of preschool education are:
- (i) protection and promotion of the physical and mental health of children, including their emotional well-being;
 - (ii) combining education and upbringing in a holistic educational process based on spiritual, moral and sociocultural values and accepted in society rules and norms of behavior in the interests of a person, family and society;
 - (iii) development of a general culture of the personality of children, including the values of a healthy lifestyle, the development of their social, moral, aesthetic, intellectual qualities, initiative, independence and responsibility of the child, the formation of the prerequisites for educational activities;

- (iv) development of a social and cultural environment according to the age, individual, psychological and physiological characteristics of children;
- (v) provision of psychological and pedagogical support to families and increase of the competence of parents (legal representatives) in development and education, protection and promotion of children's health;

11.4. The tasks of primary general education are teaching, upbringing and development of students, their mastery of general educational skills and reading, writing and counting skills, elements of logical thinking and methods of cognitive activity, skills of education and self-organization, culture of speech behavior, the basics of personal hygiene and healthy lifestyle. Primary general education is the basis for obtaining basic general education.

11.5. The tasks of basic general education are the upbringing, and organisation of the personality of students for the development of their inclinations and competencies for social self-determination, self-realization and self-control. Basic general education is the basis for obtaining secondary general education, primary and secondary vocational education.

11.6. Secondary general education is the final stage of general education and ensures the development of sustainable competencies and creative abilities of students, the establishment of ideas about spiritual, moral and cultural values, as well as the skills of independent educational activity based on the differentiation of training and readiness for an informed choice of a profession or work activity.

11.7. Education and training at the Foundation is provided in English and other languages as needed, based on the curriculum developed by the Foundation independently in accordance with international / national standards and is regulated by the description of the classes. The Foundation implements the study of the state and official languages of the Kyrgyz Republic within the framework of the National Curriculum.

11.8. The Foundation carries out a set of activities aimed at preserving and strengthening the health of students, their health improvement, physical development, intellectual and personal development of the imaginative and creative abilities of students.

11.9. The content of the Foundation's education is established by educational programmes developed and implemented by the Foundation independently and in accordance with state standards. The Foundation must ensure that students receive appropriate education.

11.10. The Foundation undergoes state accreditation in accordance with the procedure established by law at least once every five years. State accreditation gives the Foundation the right to issue nationally recognized documents to students confirming the level of education (certificate) in accordance with the educational standards of the Kyrgyz Republic. International accreditations of the Foundation give the Foundation the right to issue to students the documents of the established form, confirming the level of education (certificate / diploma) in accordance with the standards of international educational programs.

11.11. The Foundation chooses the grading system, forms, procedure and frequency of intermediate certification of students in accordance with the accepted standards of international educational programs and current legislation.

11.12. The duration of the academic year is established by the annual academic calendar approved by the Management Board and is at least 180 school days. The educational process begins in the last days of August each year.

The duration of vacations is established by the annual educational calendar approved by the Management Board and is at least 56 calendar days in the summer.

The duration of the educational process is based on a full day. The duration of one lesson is 45 minutes. Study loads should not exceed the maximum permissible loads and should not be lower than the number of hours allocated by the Curriculum for teaching subjects, with the relevant norms of national and international legislation.

For children of preschool age, in accordance with the State Educational Standard of the Kyrgyz Republic "Preschool Education and Child Care", the following groups are completed, taking into account sanitary and hygienic standards:

- 1st junior group - Preschool 1 (from 2 to 3 years old);
- 2nd junior group - Preschool 2 (from 3 to 4 years old);
- 3rd middle group - Preschool 3 (from 4 to 5 years old);
- classes for preparing children for school

For schoolchildren, the educational process in accordance with the State Educational Standard of the Kyrgyz Republic consists of 3 stages of school education:

- primary general education grades 1-4 (standard term of study is 4 years)
- basic general education grades 5-9 (standard term of study is 5 years)
- secondary general education grades 10-11 (standard term of study is 2 years)

The Foundation also carries out the educational process in accordance with international standards (International Baccalaureate, Cambridge International Education Program) for programs of five levels of study:

- Preschool (preschool education)
- Primary Years Programme PYP (primary education)
- Middle Years Programme MYP (secondary education)
- International General Certificate of Secondary Education IGCSE (secondary education)
- Diploma Programme

11.13. Discipline at the Foundation is maintained based on respect for the human dignity of students and staff. The use of methods of physical or mental violence against students is prohibited.

11.14. Admission to the Foundation for education purposes is carried out upon application and agreement in accordance with the law. A student is considered enrolled after the relevant admission order has been signed. Required documents for submission:

- (i) an application form by the parents (legal representatives);
- (ii) a copy of the child's birth certificate / passport;
- (iii) a copy of the parents' / one of the parents' passport;
- (iv) medical records (vaccination forms and others)
- (v) A personal file from the previous place of study, indicating the final grades by grade, if the child enters the subsequent stages of education.
- (vi) The school reserves the right to enroll a student in a grade appropriate to the level of the student based on the results of the entrance tests / exams.

11.15. The propaganda of ideas of political parties, religious organizations and public associations during school hours and on school grounds is prohibited.

11.16. Students can be expelled in the following cases:

- repeated violations of the educational process,
- damage to the property of the Foundation,
- commission of crime,
- non-payment of tuition fees,
- at the request of parents (legal representatives),

in other cases, in accordance with the legislation of the Kyrgyz Republic.

11.17. The relationship between student and teacher is based on cooperation, respect for the personality of the student and giving students the freedom to develop according to an individual approach. The procedure for admission and expulsion of students from the Foundation is carried out on the basis of internal regulations approved by the Management Board.

11.18. The Foundation can provide accommodation for students and staff so that students and staff can live in the same premises or in premises close to the school.

ARTICLE 12

RIGHTS AND OBLIGATIONS OF PARTICIPANTS IN THE EDUCATIONAL PROCESS

12.1. The relationship between the Foundation and the parents (legal representatives) is regulated by the contract.

12.2. Students, pedagogical staff of the Foundation, parents of students (or their representatives) are considered to be participants in the educational process.

12.3. The relationship between the participants is based on cooperation, respect for the individual and the priority of human values.

12.4. Each student, in accordance with the UN Convention on the Rights of the Child and the current legislation of the Kyrgyz Republic, is guaranteed:

- (i) Safety and health;
- (ii) Protection from all forms of physical and psychological violence;
- (iii) Protection of dignity;
- (iv) Meeting the needs for emotional and personal communication;
- (v) Meeting the physiological needs for food, sleep, rest in accordance with their age and individual characteristics;
- (vi) Development of their creativity, interests;
- (vii) Obtaining education in accordance with the accredited programmes of the International Baccalaureate, Cambridge international education programmes (Cambridge Assessment), other accredited international programmes;
- (viii) Obtaining education in accordance with the state educational standards of the Kyrgyz Republic;
- (ix) Receiving additional educational services (including the opportunity to move to a higher grade in the school if they meet the appropriate standards) and medical services;
- (x) Medical care for students is provided by a medical officer (school doctor), who, along with the administration, is responsible for the health and physical development of students, the implementation of medical and preventive measures, compliance with sanitary hygiene standards, regime and quality of food.
- (xi) Provision of supplies, textbooks.

12.5. Parents (legal representatives) have the right to:

- (i) Select an educational programme from among those used when working with students at the Foundation;
- (ii) Protect the rights and interests of the student;
- (iii) Make proposals for improving work with students, including the organization of additional paid services and the work of the Foundation;
- (iv) Early terminate the agreement with the Foundation.

12.6. Parents (legal representatives) are obliged to:

- (i) Comply with the obligations under the agreement signed with the Foundation;
- (ii) Provide the Foundation with adequate assistance in fulfilling the tasks set by the Foundation.

12.7. Fund employees have the right to:

- (i) Protect their dignity and professional honour;
- (ii) Require the administration of the Foundation to create the conditions necessary for the performance of functional duties, job descriptions, professional development;
- (iii) Improve qualifications and professionalism;
- (iv) Be certified to obtain the appropriate qualifications;
- (v) Participate in research and disseminate their teaching experience;
- (vi) Appeal against the orders of the Foundation administration in the manner prescribed by law;
- (vii) Receive special benefits and guarantees established by the legislation of the Kyrgyz Republic.

12.8. Foundation employees are obliged to:

- (i) Comply with the requirements of the Foundation Charter;
- (ii) Comply with official instructions and internal regulations;
- (iii) Take care of the safety and health of students;
- (iv) Cooperate with families of students in education and training;
- (v) Possess professional skills and abilities and constantly improve them;
- (vi) Comply with the norms of pedagogical ethics;
- (vii) Conduct the educational process at a high level.
- (viii) Undergo a medical examination at least once a year.

ARTICLE 13

PROPERTY AND FUNDS

13.1. The property of the Foundation consists of fixed assets and working capital, as well as other property and rights, the value of which is indicated in the balance sheet of the Foundation.

13.2. The Foundation has the right to own, use and dispose of property in accordance with the objectives of the Foundation, provided for by this Charter, decisions of the General Meeting of Founders and the Governing Board, within the limits established by the legislation of the Kyrgyz Republic.

13.3. Income and other income received by the Foundation from the activities carried out, as well as property and rights received by the Foundation, are transferred to the disposal of the Foundation and are recorded on a separate balance sheet.

13.4. All assets entering the Foundation are considered its income and are reinvested in the development of the material and technical, educational and methodological needs, as well as in the provision of the educational process.

13.5. The sources of establishment of the Foundation's property are:

- (i) Contribution of the founders;
- (ii) Income received from the activities of the Foundation;
- (iii) Tuition fees;
- (iv) Charitable donations, grants, subsidies, donations, income from various activities (exhibitions, entertainment, cultural, social, sports and other events) - in each case in the form of property, money, rights, other material and intellectual values, sponsorship;
- (v) Other sources not prohibited by the legislation of the Kyrgyz Republic.

ARTICLE 14

RECRUITMENT AND PAYMENT OF STAFF

- 14.1. The Management Board of the Foundation decides on the recruitment of employees within the framework of the annually approved budget.
- 14.2. For educational activities, an employee must have the necessary professional qualifications that meet the requirements of the qualification characteristics of the position and the profession to be acquired, confirmed by degrees.
- 14.3. Employees in the Foundation can be both citizens of the Kyrgyz Republic and foreign citizens. Foundation employees are appointed and dismissed by the order of the Chair of the Management Board.
- 14.4. Persons who are banned by a court judgement or for medical reasons cannot carry out educational activities at the Foundation. Lists of relevant medical contraindications are established by the Government of the Kyrgyz Republic.
- 14.5. Remuneration of employees is carried out by the Foundation in accordance with the employment contract.

ARTICLE 15

FINANCIAL ACCOUNTS AND AUDIT

- 15.1. The Foundation keeps accounting books and records, statistical reporting on the results of its activities in accordance with the legislation of the Kyrgyz Republic, submits reports to the authorized state bodies of the Kyrgyz Republic and is responsible for their accuracy.
- 15.2. The Management Board is responsible for the organization, condition and reliability of the Foundation's reports, timely submission of reports to authorized state bodies, as well as for information provided to the Founders, the Governing Board, creditors and the media.
- 15.3. The financial year of the Fund begins on 01 January and ends on 31 December.
- 15.4. For accounting and control of the financial and economic activities of the Foundation, the General Meeting of Founders and / or the Governing Board has the right, at its discretion and at the expense of the Foundation, to appoint an audit and engage for these purposes an independent person specializing in this area (auditor) on a contractual basis.
- 15.5. Any person who has the right to carry out audit activities has the right to become an Auditor. Members of the Governing Board and members of the Management Board cannot be an Auditor.
- 15.6. When conducting a financial audit of the Foundation, the Auditor may demand from the Governing Board and / or the Management Board to provide all necessary materials, accounting and other documents and oral explanations. The auditor submits the results of his/her audits to the Founders and / or to the Governing Board, depending on the body that has appointed the audit. The audit of the Foundation's financial activities is carried out in the manner determined by the body that appointed such an audit.

ARTICLE 16

FOUNDATION LIQUIDATION PROCEDURES

- 16.1. Termination of the Foundation is carried out in accordance with the legislation of the Kyrgyz Republic in the form of reorganization or liquidation of the Foundation.
- 16.2. The Foundation can be liquidated, both on the basis of a legal court judgement that has entered into force, and by a decision of the General Meeting of the Founders of the Foundation in accordance with the legislation of the Kyrgyz Republic.
- 16.3. The date of registration of the Foundation by the order of the registration authorities is considered as the date of registration of the Foundation.
- 16.4. The property remaining after the termination of activities, after the settlement of the payment of remuneration to the employees of the Foundation, provided for by legislative acts and the settlement of all obligations to the state budget and creditors, is directed to the purposes specified in the Charter of the Foundation.

ARTICLE 17

MISCELLANEOUS

- 17.1. All changes and additions to this Charter are made in writing and approved by the Meeting of Founders.
- 17.2. Each provision of this Charter is independent from other provisions, and the invalidity of one or more of the provisions of this Charter does not affect the validity of other provisions.
- 17.3. The headings of the sections of this Charter are included in the text for convenience only and do not affect the meaning and interpretation of this Charter.
- 17.4. This Charter was approved by the decision of the Meeting of Founders on 18 February 2020.
- 17.5. This Charter comes into force and is binding on the Founders and the Foundation from the date of registration of the Foundation with the justice authorities of the Kyrgyz Republic.

Signed by:

/signed/ /seal affixed/

Chair of Management Board

Grant David Alexander

<p>/stamp affixed: Ministry of Justice of the Kyrgyz Republic Numbered and laced on 26 (twenty-six) pages (in the original Russian version). 14 February 2020</p>

Laced and numbered on 26 (twenty-six) pages (in the original Russian version).

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