

Bishkek International School

Job Description: German Language Teacher/Учитель немецкого языка

Bishkek International School is a non-profit community school providing excellent international education in a safe, supportive and friendly environment. The school opened in September 2011 and now has 300 students from age 2 to 18. Fifty-five percent of our students are American, Asian and European citizens, children of employees of embassies, international organizations and international business or NGOs. Forty-five percent of students are Kyrgyz citizens. The school welcomes all students regardless of ability, gender, ethnicity, language, or religious belief and everyone is encouraged to take part in all school activities. BIS is accredited by the New England Association of Schools and Colleges (NEASC) Commission on International Education. As an IB World School we offer the IB Diploma Programme, IB Middle Years Programme (MYP), and IB Primary Years Programme (PYP). We are also a Cambridge International School, with Cambridge Assessment International Education accreditation for the IGCSE programme.

RESPONSIBILITIES

1. Teach German in the MYP, IGCSE and DP programmes, and set appropriate standards.
2. Develop teaching resources and ensure a consistent approach to learning and achievement of standards for each group.
3. Differentiate instruction to meet the individual needs of each student to be socially and academically successful having regard to the abilities of individuals.
4. Plan, keep and report appropriate records to school management and parents
5. By agreement organize and manage extracurricular activities that promote positive interactions among students of all ages.
6. Develop and provide to the National Curriculum Coordinator the curriculum summaries for the class as required by the KG Ministry of Education and Science if applicable.
7. Establish and maintain "Red books" for the class by putting scores, attendance data and lessons themes as per the KG Ministry of Education requirements.
8. Maintain knowledge of current education theory and practice and undertake professional training in liaison with the Director of Studies.
9. Take an active role in the development of the school in partnership with the Head of Education and other staff.
10. Any other tasks as decided by management that contribute to the provision of quality education for children or the effective development of the school.

General

1. Take an active role in school events and school life;
2. Act as ambassador for the school and act in a manner that upholds the values and ethos of the school at all times;
3. Maintain high quality standards in all areas of the school;
4. Any other tasks as decided by the Management Board and agreed to by the Head of English that contributes to the provision of quality education for children or the effective development of the school.

REPORTING

The German Language Teacher reports to the Head of Language Acquisition for Middle and High School.

Requirements

1. University degree in related area;
2. Team work skills, marketing skills, skills of working in multicultural environment;
3. Great skills of an interpersonal communication. Skills of communication with target audience;

4. Computer skills, skills of using office equipment;
5. Excellent German, and Russian language skills; English and Kyrgyz are desirable..

Desirables

- Other language skill

Timing and duration: Position is subject to 3-month probationary period. The position is full time. The position is available immediately.

Application

- Send your application in English by email to hr@esca.kg
- Include: (i) a brief cover letter summarizing your suitability for the post and the reason for applying; (ii) your CV; (iii) a list of three referees with contact details.

Deadline for Applications

Interviews and appointment will be arranged as soon as appropriate applications are received. Early application is advised.