

Bishkek International School

Job Description: Math Teaching Assistant

Bishkek International School is a non-profit community school providing excellent international education in a safe, supportive and friendly environment. The school opened in September 2011 and now has 360 students from age 2 to 18. Fifty-five percent of our students are American, Asian and European citizens, children of employees of embassies, international organizations and international business or NGOs. Forty-five percent of students are Kyrgyz citizens. The school welcomes all students regardless of ability, gender, ethnicity, language, or religious belief and everyone is encouraged to take part in all school activities. BIS is accredited by the New England Association of Schools and Colleges (NEASC) Commission on International Education. As an IB World School we offer the IB Diploma Programme, IB Middle Years Programme (MYP), and IB Primary Years Programme (PYP). We are also a Cambridge International School, with Cambridge Assessment International Education accreditation for the IGCSE programme.

RESPONSIBILITIES

1. Support Math teachers in delivering Math teaching in the IB Primary Years Programme (PYP), Middle Years Programme (MYP) and/or Cambridge IGCSE Programme and/or Diploma Programme (as required, according to student needs and teacher allocations).
2. Help align classroom learning and teaching to programme requirements, as appropriate.
3. Help create an engaging classroom environment that motivates students to learn and ensure all student expectations are high.
4. Help to provide a positive learning environment for each student and inspire students to expand their understanding and enjoyment of the subjects taught.
5. Differentiate instruction to meet the individual needs of each student to be socially and academically successful, having regard to the abilities and aptitudes of individuals.
6. Provide individual tutoring for students who need support to progress in their course.
7. Plan, keep and report appropriate records.

General

1. Act in accordance with the budgets, policies, procedures, directions and decisions of the school management
2. Act as ambassador for the school and act in a manner that upholds the values and ethos of the school at all times
3. Maintain high quality standards in all areas of the school
4. Any other activities as agreed with management to contribute to overall development of the school.

REPORTING

Report to the Head of Math Department.

REQUIREMENTS

- University Degree in Mathematics or related subject.
- Experience in teaching or tutoring middle and high school students
- Genuine enjoyment of working with students and ability to enable a wide range of students to reach their academic potential
- Good spoken and written English

APPLICATION

- Send your application in English by email to hr@bis.kg
- Include a brief cover letter and your CV.

Deadline for Applications: 9:00 am Monday 30th May.