

Bishkek International School

Job Description: Co-Teacher in Primary School or in Preschool

Bishkek International School is a non-profit community school providing excellent international education in a safe, supportive and friendly environment. The school opened in September 2011 and now has 360 students from age 2 to 18. Fifty percent of our students are international citizens living in Bishkek, children of employees of embassies, international organizations and international business or NGOs. Fifty percent of students are Kyrgyz citizens. The school welcomes all students regardless of ability, gender, ethnicity, language, or religious belief and everyone is encouraged to take part in all school activities. BIS is accredited by the New England Association of Schools and Colleges (NEASC) Commission on International Education. As an IB World School we offer the IB Diploma Programme, IB Middle Years Programme (MYP), and IB Primary Years Programme (PYP). We are also a Cambridge International School, with Cambridge Assessment International Education accreditation for the IGCSE programme.

Responsibilities

1. Work with the Homeroom Teacher in the assigned class, to develop and deliver an education programme based on the IB Primary Years Programme for children in the assigned year group;
2. Differentiate instruction to meet the individual needs of each student to be socially and academically successful having regard to the abilities and aptitudes of individuals;
3. Develop and deliver Russian and Kyrgyz language acquisition education programs for the class group.
4. Provide a positive learning environment for each student;
5. Integrate ICT in the teaching programme and be creative in working with limited resources;
6. Plan, keep and report appropriate records to school management and parents;
7. Organise and manage extra-curricular activities that promote positive interactions among students of all ages;
8. Take an active role in development of the school in partnership with other staff;
9. Maintain knowledge of current educational theory and practice and undertake professional training in liaison with the Head of Primary School and the PYP Coordinator;
10. Act in accordance with the budgets, policies, procedures, directions and decisions of the school management;
11. Act as ambassador for the school and act in a manner that upholds the values and ethos of the school at all times;
12. Maintain high quality standards in all areas of the school;
13. Any other activities as agreed with management to contribute to overall development of the school.

Reporting

Co-Teachers report to their Homeroom Teacher for overall work, and to the Head of Language Acquisition in Primary School for language teaching.

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Timing and Duration

Positions are available starting 15 August 2022.

Requirements

- Qualified Teacher or an experienced graduate with equivalent teaching qualification or experience
- Genuine enjoyment of working with school students and proven ability to enable a wide range of children to develop their academic and social potential
- Ability to plan strategically, to set and meet deadlines and to implement plans
- Capable of developing new educational programmes
- Excellent interpersonal, team leadership and membership skills
- Able to communicate well with students, staff, and parents and to gain their confidence and respect
- A commitment to Professional Development
- Near native fluency in spoken and written English

Desirables

- Familiarity with the IB Primary Years Programme (PYP)
- Additional language skills
- Prior teaching experience in an international environment

Application

- Send your application in English by email to hr@bis.kg
- Include a brief cover letter and your CV.

Deadline for Applications: 9:00 am Monday 30th May.