

# Bishkek International School

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## Terms of Reference:

### Speech, Language, and Communication, Learning Support Teacher

We are looking to appoint an experienced and talented Learning Support Teacher with a Speech and Language focus. The ideal candidate will have knowledge and experience of delivering Speech and Language Therapy (SALT) interventions and will take responsibility for delivering these under the guidance of our Learning Diversity, Inclusion and Counseling (LDIC) Coordinator.

This position would also suit a newly qualified Speech and Language Therapist, or someone seeking to advance their specialism in this area. You will be supported by our LDIC Department who take pride in helping all our students to succeed.

Bishkek International School is a non-profit community school providing excellent international education in a safe, supportive and friendly environment. The school opened in September 2011 and now has 380 students from age 2 to 18. Fifty percent of our students are American, Asian and European citizens, children of employees of embassies, international organizations and international business or NGOs. Fifty percent of students are Kyrgyz citizens. The school welcomes all students regardless of ability, gender, ethnicity, language, or religious belief and everyone is encouraged to take part in all school activities. BIS is accredited by the New England Association of Schools and Colleges (NEASC) Commission on International Education. As an IB World School we offer the IB Diploma Programme, IB Middle Years Programme (MYP), and IB Primary Years Programme (PYP). We are also a Cambridge International School, with Cambridge Assessment International Education accreditation for the IGCSE programme.

### Responsibilities

#### Learning Support Teacher

1. Be knowledgeable of effective strategies to include and meet the needs of all students; in particular, students with speech, language and communication difficulties as well as those with additional learning needs
2. Be able to assess students' responses to learning tasks and, where appropriate, modify methods to meet individual and/or group needs.
3. To deliver agreed interventions and support plans to individual students as directed by the LDIC and Deputy LDIC Coordinators.
4. To develop and maintain effective and supportive relationships with students in order to support their specific learning programmes and emotional needs.
5. Liaise with the Learning Diversity, Inclusion and Counseling (LDIC) Department in order to support students both academically and pastorally.
6. Attend any additional academic support or counseling sessions with individual students as necessary.
7. Create and maintain Individual Education Plans, Individual Behaviour Plans and Individual Student Profiles as needed under the supervision of the LDIC Deputy Coordinator.
8. Encourage and develop greater independence in helping students to manage their own learning and progress.
9. Provide a positive learning environment for all students.
10. Plan, keep and report appropriate records to school management and parents.

# Bishkek International School

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11. Respect the confidentiality of student information and respond sensitively to student's needs providing assistance with care and welfare and with the learning activities undertaken.
12. Take an active role in development of the LDIC Department, in partnership with the LDIC Coordinator, LDIC Deputy Coordinator and other staff.

## **General:**

1. Maintain knowledge of current educational theory and practice and undertake professional training in liaison with the LDIC Coordinator and LDIC Deputy Coordinator.
2. Adhere to the school's values and vision; abiding by the agreed policies and procedures to ensure provision is of the highest quality
3. Act in accordance with the budgets, policies, procedures, directions and decisions of the school management.
4. Act as ambassador for the school and act in a manner that upholds the values and ethos of the school at all times.
5. Maintain high quality standards in all areas of the school.
6. Any other activities as agreed with management to contribute to overall development of the school.

## **Reporting**

Report to the Learning Diversity, Inclusion, and Counseling Coordinator

## **Timing and Duration**

Full-time position with long term contract.

## **Requirements**

- Degree in Speech Language Pathology, logopedics
- Previous experience of working with children in a voluntary or paid capacity
- Experience as a Speech and Language Therapist or Learning Support Assistant
- Experience of working 1:1 with children
- Functional fluency in spoken and written English and Russian
- Genuine enjoyment of working with school students and proven ability to enable a wide range of children to develop their academic and social potential
- Ability to plan strategically, to set and meet deadlines and to implement plans
- Excellent interpersonal, team leadership and membership skills
- Able to communicate well with students, staff and parents and to gain their confidence and respect
- Ambitious, wishing to make an impact and with a strong focus on your own professional development.
- A 'can do' attitude, to take on additional responsibilities as they arise.
- Kind, caring and have a patient personality

## **Desirables**

# Bishkek International School

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- work experience with students struggling with Speech, Language and Communication Needs
- Familiarity with the International Baccalaureate Programmes
- Knowledge of Additional Learning Needs
- Additional language skills
- Prior teaching experience in an international environment

## **Application**

- Send your application in English by email to [hr@esca.kg](mailto:hr@esca.kg)
- Include: (i) a brief cover letter summarizing your suitability for the post and the reason for applying; (ii) your CV; (iii) a list of three referees with contact details.

## **Deadline for Applications**

- Interviews and appointment will be arranged as soon as appropriate applications are received. Early application is advised.