

# Bishkek International School

---

## Learning, Diversity & Inclusion Support Teacher

Bishkek International School is a non-profit community school providing excellent international education in a safe, supportive and friendly environment. The school opened in September 2011 and now has 400 students from age 2 to 18. Fifty percent of our students are American, Asian and European citizens, children of employees of embassies, international organizations and international business or NGOs. Fifty percent of students are Kyrgyz citizens. The school welcomes all students regardless of ability, gender, ethnicity, language, or religious belief and everyone is encouraged to take part in all school activities. BIS is accredited by the New England Association of Schools and Colleges (NEASC) Commission on International Education. As an IB World School we offer the IB Diploma Programme, IB Middle Years Programme (MYP), and IB Primary Years Programme (PYP). We are also a Cambridge International School, with Cambridge Assessment International Education accreditation for the IGCSE programme.

### Responsibilities

#### Learning Support Teacher

1. Support the LDIC Coordinator in monitoring teaching and learning practice in the school to meet the needs of the students with LDI education needs.
2. Develop effective strategies to include and meet the needs of all students; in particular those with additional learning needs
3. Assess students' responses to learning tasks and, where appropriate, modify methods to meet individual and/or group needs.
4. Deliver agreed interventions and support plans to individual students as directed by the LDIC and Deputy LDIC Coordinators.
5. Develop and maintain effective and supportive relationships with students in order to support their specific learning programmes and emotional needs.
6. Attend any additional academic support or counseling sessions with individual students as necessary.
7. Create and maintain Individual Education Plans, Individual Behaviour Plans and Individual Student Profiles as needed under the supervision of the LDIC Coordinator.
8. Encourage and develop greater independence in helping students to manage their own learning and progress.
9. Provide a positive learning environment for all students.
10. Plan, keep and report appropriate records to school management and parents.
11. Respect the confidentiality of student information and respond sensitively to student's needs providing assistance with care and welfare and with the learning activities undertaken.
12. Take an active role in development of the LDIC Department, in partnership with other staff.

#### Other Responsibilities

# Bishkek International School

---

1. Organize and lead extra-curricular activities and student engagement, to promote positive interactions among students of all ages and develop their academic, creative and sporting potential.
2. Organize and lead relevant educational visits for school students if required and agreed.

## **General:**

1. Maintain knowledge of current educational theory and practice and undertake professional training in liaison with the LDIC Coordinator.
2. Adhere to the school's values and vision; abiding by the agreed policies and procedures to ensure provision is of the highest quality
3. Act in accordance with the budgets, policies, procedures, directions and decisions of the school management.
4. Act as ambassador for the school and act in a manner that upholds the values and ethos of the school at all times.
5. Maintain high quality standards in all areas of the school.
6. Any other activities as agreed with management to contribute to overall development of the school.

## **Reporting**

Report to the Learning Diversity, Inclusion, and Counseling Coordinator

## **Timing and Duration**

Full-time position available from January 2024

## **Requirements**

- Previous experience of working with children aged 4-11 in a voluntary or paid capacity
- Experience as a Teaching Assistant or Learning Support Assistant
- Experience of working 1:1 with children
- Empathy and patience to work with students who have diverse learning needs.
- Functional fluency in spoken and written English
- Genuine enjoyment of working with school students and proven ability to enable a wide range of children to develop their academic and social potential
- Ability to plan strategically, to set and meet deadlines and to implement plans
- Excellent interpersonal, team leadership and membership skills
- Able to communicate well with students, staff and parents and to gain their confidence and respect
- A commitment to Professional Development

## **Desirables**

- Familiarity with the IB Primary Years Programme (PYP)
- Knowledge of Autism Spectrum Condition and/or other additional needs
- Additional language skills

- Prior teaching experience in an international environment
- A 'can do' attitude

### **Application**

- Send your application in English by email to [hr@bis.kg](mailto:hr@bis.kg)
- Include: (i) a brief cover letter summarising your suitability for the post and the reason for applying; (ii) your CV; (iii) a list of three referees with contact details.

### **Deadline for Applications**

- Interviews and appointment will be arranged as soon as appropriate applications are received. Early application is advised.