

Bishkek International School

Job Description - PYP Homeroom Teacher

Bishkek International School is a non-profit community school providing excellent international education in a safe, supportive and happy environment. The school opened in September 2011 and now has over 450 students from age 2 to 18. Fifty percent of our students are foreign citizens, children of employees of embassies, international organizations and international business or NGOs. Fifty percent of students are Kyrgyz citizens. The school welcomes all students regardless of ability, gender, ethnicity, language, or religious belief and everyone is encouraged to take part in all school activities. BIS is accredited by the New England Association of Schools and Colleges (NEASC) Commission on International Education. As an IB World School we offer the IB Diploma Programme, IB Middle Years Programme (MYP), and IB Primary Years Programme (PYP). We are also a Cambridge International School, with the Cambridge IGCSE programme in Grade 9-10, and accredited by the Ministry of Education for the national curriculum programme.

In BIS we believe that children need the opportunity and inspiration to learn. BIS provides the opportunities, and the teacher's main role is to inspire explorers (students) with the joy of learning, and to help guide them through the learning process. A teacher is an 'Inspirer and Guide'.

RESPONSIBILITIES

Teaching

1. Develop, deliver, and assess an education programme based on the International Baccalaureate Primary Years Programme (PYP) for students in the assigned grade and class group.
2. Align classroom learning and teaching to PYP approaches.
3. Create an engaging learning environment that motivates students to learn and ensure all student expectations are high.
4. Provide a positive learning environment for each student and inspire students to expand their understanding and enjoyment of the subjects taught.
5. Differentiate instruction to meet the individual needs of each student to be socially and academically successful, having regard to the abilities and aptitudes of individuals.
6. Enhance lessons through incorporating technology into the teaching program and be creative in working with limited resources.
7. Use a wide range of assessment methods to ensure student knowledge and understanding are appropriately recorded.
8. Be an exemplary teacher, clearly demonstrating effective planning, teaching and organization, and high standards of achievement and behaviour in lessons.
9. Collaborate with other teachers to ensure a consistent approach to learning and achievement of standards for each group.
10. Work with the Primary School Principal and the Primary School Academic Coordinator to produce relevant planning documents and attend relevant Programme meetings.
11. Plan, keep and report appropriate records to school management and parents.

Other Responsibilities

1. Organise and lead extra-curricular activities and student engagement to promote positive interactions among students of all ages and develop their academic, creative and sporting potential.
2. Take an active role in school events and provide coaching or other support to school teams for sports, MUN, debates, etc.

General

Bishkek International School

1. Maintain knowledge of current educational theory and practice and undertake professional training in liaison with the Primary School Principal and Primary School Academic Coordinator.
2. Act in accordance with the budgets, policies, procedures, directions and decisions of the school management
3. Act as ambassador for the school and act in a manner that upholds the values and ethos of the school at all times
4. Maintain high quality standards in all areas of the school
5. Any other tasks as decided by management that contributes to the provision of quality education for students for the effective development of the School.

REPORTING

Report to the Primary School Principal.

Work closely with the Primary School Academic Coordinator.

TIMING & DURATION

The position is available starting 12 August 2025. This is a long term position with an initial contract for 2 or 3 years.

REQUIREMENTS

- Qualified Primary School Teacher or a graduate with substantial teaching experience
- Successful experience as a primary teacher
- Genuine enjoyment of working with students and ability to enable a wide range of students to reach their academic and creative potential
- Ability to plan strategically, to set and meet deadlines and implement plans
- Capable of developing new educational programmes
- Excellent interpersonal, team leadership and membership skills
- Able to communicate well with students, staff and parents and gain their confidence and respect
- A commitment to Professional Development
- Excellent spoken and written English

DESIRABLES

- Experience teaching the IB Primary Years Programme
- Additional language skills
- Prior teaching experience in an international environment

APPLICATION

Send your application in English by email to hr@bis.kg

Include: (i) a brief cover letter summarizing your suitability for the post and the reason for applying; (ii) your CV; (iii) a list of three referees with contact details.

Deadline for Applications: Interviews and appointment will be arranged as soon as appropriate applications are received. Early application is advised.